

# First IQAC Meeting

20.7-2023



IQAC cell

Dr. Alok Agrawal

Principal  
Chairman Steering  
Committee Cycle 3

Alok

Sh. V. S. Negi

Member, Managing  
Committee

VSN

Prof. A. S. Singh

Coordinator NAAC

AS

Sh. Rakesh Chaturvedi

Sr. Administrative Officer

Dr. Ruchira Chaudhary

Teacher - 1

Ruchira

Dr. Madhu Sharma

Teacher - 2

Madhu

Dr. Manusha

Teacher - 3

M

Ms. Deepa Saini w/o

Sh. Akhilesh Saini

Local Distinguished  
Person

Deepa Saini

Sh. Sushil Kumar

satvik filtration  
Parent

SK

Sh. Rohit Jain

Alumni Relin Mem

Rohit

Mr. Ashutosh. Kumar

Student

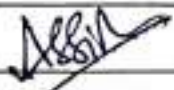
Ashutosh K



## Agenda

(Meeting On 20-7-2023)

- (I) Introduction of IGAC members
- (II) Discussion of admission process for session 2022-23. (Under CUET if implemented)
- (III) Discussion regarding celebration of ~~57th~~ 108th birth day of Pujya Gurudev Swami Chimmayananda Ji
- (IV) Discussion regarding renovation of canteen, construction of generator room, white washing of Principal Office, Common Room, Lobby, CES room
- (V) Any other item with the permission of the chair



Dr A.S. Singh  
IGAC  
Coordinator



Dr Alok Agrawal  
Principal  
Chairman  
Steering Committee  
Cycle-3



Shimaya Degree College  
UHEI, Haridwar

## Action Taken Report (Meeting 20-7-2023)



- 1- Members of IQAC were introduced by Dr. A. S. Singh, coordinator NAAC
- 2- The procedure for admission was discussed with the principal Dr. Alok Agrawal. It was decided that we will wait whether CUET is exempted for this session or not.
- 3- Dr. Manisha, incharge cultural activity was directed to make list of programmes to be organised in the celebration of 108th birth day celebration of Pujya Gurudev Swami Chimmayananda ji. Following programmes were decided.
  - Paduka Pujan.
  - Debate competition
  - Poster presentation
  - Presentation of 108 names of Swami Chimmayananda Ji
  - Cultural programme on annual day (11 Dec.)
  - Essay writing competition.
- 4- Dr. P. K. Sharma, incharge construction committee was directed to execute following work under Speedy process:
  - Renovation of canteen
  - Construction of generator room
  - White washing of Principal office, conference room, C&S office, Lobby.

AS  
Dr. A. S. Singh  
In charge  
IQAC

AA  
20/7/23  
Dr. Alok Agrawal  
Principal  
Chhatrapati Degree College  
U.P.E.A., Haridwar



4th IQAC meeting  
11-4-2022

IQAC Cell

| <u>Name</u>           | <u>Designation</u>         | <u>Signature</u>    |
|-----------------------|----------------------------|---------------------|
| Dr. Alok Agrawal      | Principal                  | AAV1                |
| Dr. Radhika Nagrath   | Member Managing Committee  | Radhika             |
| Dr. A.S. Singh        | Coordinator NAAC           | ASh                 |
| Sh. Rakesh Chaturvedi | Sr. Administrative officer | RH                  |
| Dr. Madhu Sharma      | Teacher-1                  | M                   |
| Dr. Deepika           | Teacher-2                  | Deepika             |
| Sh. Santosh           | Teacher-3                  | Santosh             |
| Sh. Vijay Gupta       | Local Distinguished Person | Vijay               |
| Ms. Amita Singh       | Parent                     | Amita<br>9410510373 |
| Mr. Hitesh Pujari     | Alumni                     | Hitesh Pujari       |
| Mr. Avinash Bhatta    | Student                    | Avinash Bhatta      |

Date of Meeting - 11-4-2022



4th I&AC  
Meeting  
11-4-2022

Agenda  
(Meeting on 11-4-2022)

- 1- Approval of minutes of previous meeting held on 11th Jan 2022.
- 2- Discussion on AQAR for the session 2022-22
- 3- ~~SR~~ Schedule for NAAC cycle-3
- 4- Perusal of fire fighting devices and their updation
- 5- To finalise the schedule of annual cultural programme.

Asingh

Dr. A.S. Singh

IA Coordinator NAAC

Bz

AA

Principal  
Chinmaya Degree College  
DEL, Haridwar



4th IGA  
Meeting  
11-4-2022

## ACTION TAKEN REPORT

- 1- The minutes of previous meeting held on 11th January 2022 was presented by Dr A.S. Singh, Coordinator NAAC. The minutes were approved by the present members of IQAC
- 2- Dr. A.S. Singh, Coordinator NAAC, presented A&AR of this session to the Development Committee of the College. Now, IQAC cell also decided to upload A&AR of this year and previous years if pending.
- 3- It is unanimously decided to ~~submit~~ submit SSR and IGA in the year 2023.
- 4- Fire fighting devices were found updated.
- 5- In the meeting Dr Manisha proposed the cultural programmes to be held in the month of June i.e. after completion of syllabus.

Assist  
Dr A.S. Singh  
Coordinator  
NAAC

AA  
Principal  
Chinmaya Degree College  
BHEL, Baridwar

B



Third IQAC  
Meeting  
11-1-2022

IQAC Cell

| <u>Name</u>           | <u>Designation</u>         | <u>Signature</u>    |
|-----------------------|----------------------------|---------------------|
| Dr. Alok Agrawal      | Principal                  | AAJ                 |
| Dr. Radhika Nagrath   | Member Managing Committee  | Radhika             |
| Dr. A.S. Singh        | Coordinator NAAC           | ASsingh             |
| Sh. Rakesh Chaturvedi | Sr. Administrative officer | RAC                 |
| Dr. Madhu Sharma      | Teacher-1                  | MS                  |
| Dr. Deepika           | Teacher-2                  | Deepika             |
| Sh. Santosh           | Teacher-3                  | Santosh             |
| Sh. Vijay Gupta       | Local Distinguished Person | Vijay               |
| Ms. Amita Singh       | Parent                     | Amita<br>9410510373 |
| Mr. Hitesh Pujari     | Alumni                     | Hitesh Pujari       |
| Mr. Avinash Bhatia    | Student                    | Avinash Bhatia      |

Date of Meeting :- 11-1-2022

**Third IGAC  
Meeting  
11-1-2022**



Agenda  
(Meeting on 11-1-2022)

- 1- Approval of minutes of previous meeting
- 2- Programmes to be finalised for celebrations of National science day i.e. on 28th Feb.
- 3- To schedule general body meeting regarding preparation for NAAC cycle-3
- 4- Analysis of University results of last semester.
- 5- Any other item with the permission of chair.

Affirm

Dr. A. S. Singh  
Coordinator NAAC

AA

Principal  
Chhatrapati Degree College  
BHEL, Haridwar

Dr





Third IQAC  
Meeting  
11-1-2022

## ACTION TAKEN REPORT

(Meeting 11-1-2022)

- 1- Minutes of previous meeting held on 11-1-2022 was read, heard and approved by the members present in the meeting
- 2- It was decided to organise science exhibition and a talk on seminar hall. It will be organised on National Science day i.e. 28th Feb 2022
- 3- Dr A.S. Singh, Coordinator NAAC informed that preparation of NAAC cycle-3 is in progress. General body meeting was already held on 1-10-2020 and 21-11-2022
- 4- D.S.W; Dr. Manisha informed to IQAC that result of college is improved and its record is maintained in office. The data are uploaded on AISHE also.

Asim  
Coordinator  
NAAC

B

AA  
Principal  
Chinmaya Degree College  
BHEL, Raipur



Second IQAC  
Meeting  
5-10-2021

IQAC Cell

| <u>Name</u>           | <u>Designation</u>         | <u>Signature</u>    |
|-----------------------|----------------------------|---------------------|
| Dr. Alok Agrawal      | Principal                  | AAg                 |
| Dr. Radhika Nagrath   | Member Managing Committee  | Radhika             |
| Dr. A.S. Singh        | Coordinator NAAC           | ASsingh             |
| Sh. Rakesh Chaturvedi | Sr. Administrative officer | RK                  |
| Dr. Madhu Sharma      | Teacher-1                  | MS                  |
| Dr. Deepika           | Teacher-2                  | Deepika             |
| Sh. Santosh           | Teacher-3                  | Santosh             |
| Sh. Vijay Gupta       | Local Distinguished Person | Vijay               |
| Ms. Amita Singh       | Parent                     | Amita<br>9410510373 |
| Mr. Hitesh Pujari     | Alumni                     | Hitesh Pujari       |
| Mr. Avinash Bhatia    | Student                    | Avinash Bhatia      |

Date of Meeting:-

5-10-2021

# Second I & AC Meeting

5-10-2021

## Agenda

(Meeting 5-10-2021)

- (i) Approval of minutes of previous meeting held on 5<sup>th</sup> July 2021
- (ii) Decision regarding sports events of the college
- (iii) Renovation of wash rooms for boys and girls located on the ground floor of the college.
- (iv) Renovation of drinking water area, located on the ground floor of the college
- (v) Any other points with the permission of chair.

Assign

Dr. A. S. Singh  
Coordinator NAAC

Dr



AA  
Principal  
Chhatrapati Degree College  
BHEL, Haridwar



Second IQAC  
Meeting  
5-10-2021

## ACTION TAKEN REPORT (Meeting on 5-10-2021)

- (I) Minutes of previous meeting held on 5th July 2021 were read, heard and approved by the members present in the IQAC meeting.
- (II) It was unanimously decided to organise sports events in the month of December following necessary covid protocols.
- (III) Dr. P.K. Sharma, incharge, construction work of the college was requested to renovate wash rooms of ground floor on urgent basis. These wash rooms were old and renovation was required.
- (IV) Dr. P.K. Sharma, suggested the renovation of drinking water area also. This suggestion was also accepted and appreciated also.
- (V) Principal, Dr. Alok Agrawal suggested to take assignments for sessional exam of this session

Assign

Dr. A.S. Singh  
Coordinator NAAC

  
Principal  
Chaimaya Degree College  
NH-102, Haridwar

B-



First IQAC  
Meeting  
5-7-2021

IQAC Cell

| <u>Name</u>          | <u>Designation</u>         | <u>Signature</u>    |
|----------------------|----------------------------|---------------------|
| Dr. Alok Agrawal     | Principal                  | AA                  |
| Dr. Radhika Nagarath | Member Managing Committee  | Radhika             |
| Dr. A.S. Singh       | Coordinator NAAC           | Ashish              |
| Sh. Raksh Chaturvedi | Sr. Administrative officer | RK                  |
| Dr. Madhu Sharma     | Teacher-1                  | MS                  |
| Dr. Deepika          | Teacher-2                  | DP                  |
| Sh. Santosh          | Teacher-3                  | Sh                  |
| Sh. Vijay Gupta      | Local Distinguished Person | Vijay 9219508900    |
| Ms. Amita Singh      | Parent                     | Amita<br>9410510373 |
| Mr. Hitesh Pujari    | Alumni                     | Hitesh Puj          |
| Mr. Avinash Bhatia   | Student                    | Avinash Bhatia      |

Date of Meeting :- 5-7-2021



First IQAC  
Meeting  
5-7-2021

## Agenda

(Meeting on 5-7-2021)

- (i) Introduction of IQAC members
- (ii) Discussion of admission process for session 2021-22
- (iii) Regarding decision for location to establish 'open Gym' in the premises of the College
- (iv) To conduct classes in on line mode.
- (v) Any other item with the permission of the Chair.

Asingh

Dr. A.S. Singh  
IQAC  
Coordinator

AA

Principal  
Chinnaya Degree College  
BHEL, Haridwar

BR

First IQAC Meeting  
5-7-2021



ACTION TAKEN REPORT  
(Meeting 5-7-2021)

- 1- Members of IQAC were introduced by Dr. A.S. Singh coordinator NAAC
- 2- The procedure for admission (2021-22) was discussed with the Principal Dr. Alok Agrawal. Principal decided to call a meeting of admission committee to explain rules, regulations and procedure for admission in this session.
- 3- IQAC, after discussion with the principal decided to establish 'open Gym' near the boundary wall of main gate.
- 4- All the members of IQAC decided to circulate a message on whatsapp group of teachers to continue their lectures in online mode.
- 5- Principal has given directions to Mr Saurabh Gupta to do mac drill for online submission of fee, since new software is to be used in this session.

AS Singh

Dr. A.S. Singh  
IQAC  
Coordinator

AA

AA

Principal  
Chinmaya Degree College  
41171, Haridwar



Second IQAC  
Meeting  
7-4-2021

IQAC Cell

| <u>Name</u>           | <u>Designation</u>         | <u>Signature</u>    |
|-----------------------|----------------------------|---------------------|
| Dr. Alok Agrawal      | Principal (officiating)    | AA                  |
| Dr. Radhika Nagrath   | Member Managing Committee  | Radhika             |
| Dr. A.S. Singh        | Coordinator NAAC           | AS                  |
| Sh. Rakesh Chaturvedi | Sr. Administrative officer | RK                  |
| Dr. Madhu sharma      | Teacher-1                  | MS                  |
| Dr. Deepika           | Teacher-2                  | DA                  |
| Sh. Santosh           | Teacher-3                  | Santosh             |
| Sh. Vijay Gupta       | Local Distinguished Person | Vijay               |
| Ms. Amita Singh       | Parent                     | Amita<br>9410510373 |
| Mr. Hitesh Pujari     | Alumni                     | Hitesh Pujari       |
| Mr. Avinash Bhatia    | Student                    | Avinash Bhatia      |

Date of Meeting :- 7/4/2021



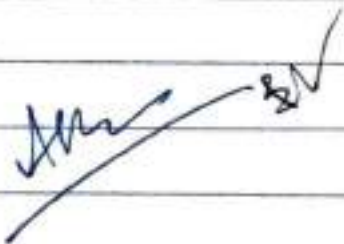


Second IGAC  
Meeting  
7-4-2021

## Agenda

- (i) The IGAC meeting will be held on zoom platform.
- (ii) Approval of minutes of the previous meeting held on 4<sup>th</sup> July 2020.
- (iii) Review of online classes.
- (iv) Appreciation of Ms Kamini Mishra for holding first rank in the M.Sc. Chemistry, Her name was declared on the website of the university.
- (v) Arrangement of sanitary pads for the girls of the college.

IGAC  
Coordinator



AAH

Principal  
Chinmaya Degree College  
BHEL, Haridwar



# Second IQAC Meeting

74-2021

## Action Taken Report-

- (i) It was decided to conduct the online meeting of IQAC on zoom platform.
- (ii) Minutes of previous meeting held on 4<sup>th</sup> July 2020 was read, heard and approved by the members present in the meeting.
- (iii) DSW, Dr. Manisha and coordinator of online classes informed IQAC that classes are organised online. The syllabus will be covered in due course of time.
- (iv) It was appreciated that Ms. Kanini Mishra attained first position in the Merit list of University. She scored highest mark in the results of M.Sc. Chemistry. She received certificate on 1<sup>st</sup> December 2021 in the convocation of the University. Ms. Kanini Mishra was also honoured in the assembly of the college.
- (v) Dr. Manisha, HOD botany was requested to maintain stock of sanitary pads in her department for the girls of the college.

*[Signature]*



First IQAC meeting  
4-7-2020

IQAC Cell

| <u>Name</u>           | <u>Designation</u>         | <u>Signature</u>    |
|-----------------------|----------------------------|---------------------|
| Dr. Alok Agrawal      | Principal                  |                     |
| Dr. Radhika Nagarath  | Member Managing Committee  | Radhika             |
| Dr. A.S. Singh        | Coordinator NAAC           | AS                  |
| Sh. Rakesh Chaturvedi | Sr. Administrative Officer | RK                  |
| Dr. Madhu Sharma      | Teacher-1                  | MS                  |
| Dr. Deepika           | Teacher-2                  | Deepika             |
| Sh. Santosh           | Teacher-3                  | Santosh             |
| Sh. Vijay Gupta       | Local Distinguished Person | Vijay               |
| Ms. Amita Singh       | Parent                     | Amita<br>9410510373 |
| Mr. Hitesh Pujari     | Alumni                     | Hitesh Pujari       |
| Mr. Avinash Bhatia    | Student                    | Avinash Bhatia      |

Date of Meeting :- 04-07-2020



FIRST IQAC meeting  
4-7-2020

Agenda :-

- I. Introduction of IQAC members for the session (2020-21).
- (II) Discussion on New Education Policy.
- (III) Reassessment of first-aid facilities in the premises of college.
- (IV) Reformation of software used in online fee submission.
- (V) Any other points with the permission of chair.

IQAC  
Coordinator

✓

✓

Principal  
Chinmaya Degree College  
BHIL, Paridwar



First IQAC meeting  
4-7-2020

## Action Taken Report

- (I) Members of IQAC were introduced by Dr. P.K. Sharma, Coordinator NAAC.
- (II) All the teaching staff were advised to go through NEP-2020 for higher education institutions. A seminar on "National Education Policy - 2020 in context of Uttarakhand" was scheduled on 23<sup>rd</sup> December 2020.
- (III) Ms. Himanshu Singh, coordinator first-Aid was requested to review the first-aid boxes present in each department, office, library etc. It was also decided to make all necessary arrangement for sick room in the college.
- (IV) Mr. Saurabh Gupta, account clerk in the office was directed by the principal to make sure that online fee submission must be smooth. He was also asked to charge the service provider if required.

IQAC  
Coordinator

by

AAVT

Principal  
Chinmaya Degree College  
BHEL, Raigarh



Second IQAC  
Meeting  
10-12-2019

IQAC Cell

| <u>Name</u>                                       | <u>Designation</u>            | <u>Signature</u> |
|---|-------------------------------|------------------|
| Dr. Alok Agrawal                                  | Sr. Most Teacher / Principal  | AA/1             |
| Dr. Mahisha                                       | Member, Managing Committee    |                  |
| Dr. P.K. Sharma                                   | Coordinator NAAC              |                  |
| Sh. Rakesh Chaturvedi                             | Senior Administrative officer |                  |
| Dr. A.S. Singh                                    | Teacher-1                     |                  |
| Dr. Swati shukla                                  | Teacher-2                     |                  |
| Dr. Ruchira                                       | Teacher-3                     |                  |
| Sh. Puneet Goyal                                  | Local Distinguished Person    |                  |
| Sh. S.P. Bhanot                                   | Parent                        |                  |
| Mr. Serthak <sup>Sehrawat</sup> <del>Atawat</del> | Student (9193238850)          |                  |
| Ms. Manita  | Alumni                        |                  |

Date of Meeting :- 10-12-2019



## Second IQAC Meetings

10-12-2019

### Agenda :-

- (i) Approval of minutes of previous meeting held on 4<sup>th</sup> July 2019.
- (ii) Reformation of security system of the college.
- (iii) Report of D.S.W regarding the formation of student union in the college.
- (iv) Career consultancy programmes.
- (v) Arrangement review of canteen.
- (vi) Any other points with the permission of chair.

BV  
IQAC  
Coordinator

AS

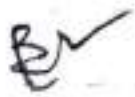
AA



Second IQAC  
Meeting  
10-12-2019

## Action Taken Report

- (i) Minutes of previous meeting held on 4th July 2019 was read by Dr. P.K. Sharma, coordinator NAAC and it was heard and approved by the members present in the meeting.
- (ii) Members of IQAC were satisfied with report of Dr. Alok Agrawal; Coordinator security committee. He informed IQAC that security system from 14th Nov. 2019 is maintained by UPNAL (Retired army persons).
- (iii) D.S.W; Dr. Manisha informed IQAC members that election of ER, CP and student union is successfully convened.
- (iv) Suggestions were coined regarding career consultancy in the college. Dr. Sandhya Vaid, coordinator of career consultancy cell was advised to organise some programmes regarding career consultancy.
- (v) It was focused to review the arrangements in the college canteen. The coordinator of canteen committee, Dr. Vaishno Das Sharma was requested to go through the arrangements of canteen and to suggest any notifications required.

  
IQAC  
Coordinator









First IQAC  
Meeting  
4-7-2019

IQAC Cell

| <u>Name</u>  | <u>Designation</u>            | <u>Signature</u> |
|--|-------------------------------|------------------|
| Dr. Alok Agrawal                                   | Sr. Most Teacher / Principal  | AAV              |
| Dr. Manisha  | Member, Managing Committee    | [Signature]      |
| Dr. P.K. Sharma                                    | Coordinator NAAC              | [Signature]      |
| Sh. Rakesh Chaturvedi                              | Senior Administrative officer | [Signature]      |
| Dr. A.S. Singh                                     | Teacher-1                     | [Signature]      |
| Dr. Suati Shukla                                   | Teacher-2                     | [Signature]      |
| Dr. Ruchiya  | Teacher-3                     | [Signature]      |
| Sh. Puneet Goyal                                   | Local Distinguished Person    | [Signature]      |
| Sh. S.P. Bhanot                                    | Parent                        | [Signature]      |
| Mr. Sarthak <sup>Sehrawat</sup> <del>Ahlawat</del> | Student (919323825)           | [Signature]      |
| Ms. Mamta  | Alumni                        | [Signature]      |

Date of Meeting - 04-07-2019



First IQAC  
Meeting  
4-7-2018

Agenda :-

- (i) Introduction of the members of IQAC.
- (ii) To form whatsapp group of different classes.
- (iii) Attendance system for staff.
- (iv) Presentation of "शिव शिव" in the lobby of the college.
- (v) Participation of PG-students in seminars and workshops.
- (vi) Any other points with the permission of chair.

IQAC  
Coordinator

Ashish


AAV



First IQAC  
Meeting  
4-7-2019

ACTION TAKEN REPORT

- (i) Members of IQAC were introduced in the meeting by DA. P.K. Sharma, Coordinator NAAC.
- (ii) It was decided to make whatsapp group of staff of the college; students of each class, so that the text messaging system for students and staff can be initiated.
- (iii) It was decided to introduce biometric attendance system for staff. Moreover, manual attendance system will also be recorded as usually.
- (iv) As per the directions of government "श्रीरक्ष केंद्र" was inaugurated by the chairman of the college in presence of staff & students.
- (v) Incharge of all PG departments were requested to motivate the students to attend seminars, conference and workshops organised in the nearby institutions. It will encourage them to be involved in research and innovations.

IQAC  
Coordinator 







Second IQAC  
Meeting  
4-12-2018

IQAC Cell

| <u>Name</u>                           | <u>Designation</u>            | <u>Signature</u> |
|---------------------------------------|-------------------------------|------------------|
| Dr. Alok Agrawal                      | Sr. Most Teacher / Principal  | AAp              |
| Dr. Manisha                           | Member, Managing Committee    | D                |
| Dr. P.K. Sharma                       | Coordinator NAAC              | Bz               |
| Sh. Rakish Chaturvedi                 | Senior Administrative officer | RK - sh          |
| Dr. A.S. Singh                        | Teacher-1                     | ASh              |
| Dr. Swati Shukla                      | Teacher-2                     | Shukla           |
| Dr. Ruchira                           | Teacher-3                     | Ruchira          |
| Sh. Puneet Goyal                      | Local Distinguished Person    | Puneet           |
| Sh. S.P. Bhanot                       | Parent                        | S.P. Bhanot      |
| Mr. <sup>Seharat</sup> Satish Ahlawat | Student (9193238850)          | Seharat          |
| Ms. Mamta                             | Alumni                        | Mamta            |

Date of Meeting! - 04-12-2018



Second IQAC  
Meeting  
4-12-2018

## Agenda

- (i) Approval of Minutes of Previous Meeting.
- (ii) Updation of fire fighting device.
- (iii) Updation of library automation software.
- (iv) Regarding arrangement of Mess in hostel.
- (v) Any other points with the permission of chair.

IQAC

Coordinator

AAm

AA

EL



Second  
IQAC  
Meeting  
4-12-2018

## ACTION TAKEN REPORT

- (i) The minutes of previous meeting held on 2nd July 2018 was read by Dr. P.K. Sharma, coordinator NAAC. The minutes were approved by the members of IQAC, present in the meeting.
- (ii) Dr. Omkant, coordinator fire fighting system in the college produced a report that all the devices are updated. Members of IQAC appreciated the report.
- (iii) Principal had given direction to Mrs. Vineeta Dhyani (librarian) to update the library automation and to make it more user friendly.
- (iv) Dr. Manisha, coordinator of hostel arrangements was advised to make alternative arrangements in the hostel for mess. Some complaints were raised by the girls residing in the hostel.
- (v) Ms. Zainab Rao scored highest marks in M.Sc. Biotechnology & top the university and appreciated in the assembly of college.

IQAC

Coordinator

Dr  
BW

AA



First IQAC  
Meeting  
2-7-2018

IQAC Cell

| <u>Name</u>                            | <u>Designation</u>            | <u>Signature</u>           |
|--|-------------------------------|----------------------------|
| Dr. Alok Agrawal                       | Sr. Most-Teacher/Principal    | AA                         |
| Dr. Manisha                            | Member, Managing Committee    | D                          |
| Dr. P.K. Sharma                        | Coordinator NAAC              | PK                         |
| Sh. Rakesh Chaturvedi                  | Senior Administrative officer | RC                         |
| Dr. A.S. Singh                         | Teacher-1                     | AS                         |
| Dr. Swati Shukla                       | Teacher-2                     | Swati                      |
| Dr. Ruchira                            | Teacher-3                     | Ruchira                    |
| Sh. Puneet Goyal                       | Local Distinguished Person    | Puneet Goyal<br>9837050053 |
| Sh. S.P. Bhanot                        | Parent                        | SP                         |
| Mr. <sup>Schraav</sup> Senthak Ahlawat | Student (9193238855)          | Schraav                    |
| Ms. Mamta                              | Alumni                        | Mamta                      |

Date of Meeting :- 02-07-2018



First IQAC  
Meeting  
2-2-2018

## Agenda :-

- (i) Introduction of the members of IQAC for the session 2018-19.
- (ii) Regarding analysis and assessment of drinking water quality before the beginning of academic session.
- (iii) Regarding display of merit list for admission & printing of prospectus.
- (iv) Appreciation of Need based workshop for PG students.
- (v) Any other points with permission of chair.

IQAC

Coordinator

AA

AA

AA





IQAC (FISH)  
Meeting  
2-2-18

## Action Taken Report

- (I) Members of IQAC were introduced by Dr. PK. Sharma Coordinator NAAC.
- (II) A team of Microbiology department headed by Dr. Deepika was given responsibilities to check the drinking water quality in the campus and to make sure that all R.O. systems are serviced properly before beginning of the academic session.
- (III) Dr. Manish incharge college prospectus was requested to print the prospectus for the session immediately because students and parents are enquiring about it.
  - A meeting of admission committee was scheduled on 13<sup>th</sup> July 2018 to discuss the procedure of admission, reservation rules etc.
- (IV) Need based work shop organised by Dr. Sandhya vaid, in the department of zoology was appreciated by all members of IQAC.

IQAC  
Coordinator

AA ✓

Dr.   
✓